

FACILITY RENTALS

INVISION YOUR NEXT EVENT *amidst the gardens at the Arboretum*

Imagine you are walking along a path shaded by tall trees. You pass several gardens each with different flowers blooming in vivid colors. Along the way there are benches, alcoves, sculptures, and information about the flora and fauna. Suddenly you look to the side and *Wow the Blue Ridge Mountains* are off in the distance!

Welcome to the North Carolina Arboretum!



The North Carolina Arboretum's 434-acre public garden is located in the inspirational Southern Appalachian Mountains in western North Carolina. The Arboretum has been cultivating connections between people, plants, and places for nearly 40 years. On the following pages you will find the full details for our facility rentals including locations, number of attendees each location will accommodate, pricing, and other important information. Our event team is dedicated to providing you with any guidance you need to plan an event that fits your vision.

We offer a variety of locations for rent to individuals or groups to host events.

Baby Shower Birthday Party Celebration of Life Wedding Shower
Corporate Event or Party Wedding Anniversary Graduation Celebration

From intimate gatherings to events for up to 150 guests, the beauty of our natural setting is sure to enhance creativity, connection, and collaboration.

As an affiliate of the University of North Carolina System and a non-profit organization, the mission of The North Carolina Arboretum is to advance the state's future by cultivating connections between people, plants, and places through education, design, and economic development. As a public garden and living museum, we seek to protect our natural world while creating engaging opportunities for our visitors, clients, members, volunteers, and partners.

All information provided is subject to change

FACILITY RENTAL LOCATIONS & INFORMATION



Baker Lobby

Up to 150 Guests

Natural light from the two story windows in the Baker Center Lobby provide a wonderful ambience in this location. The open space with a fireplace creates a perfect space for dinners, celebrations, and other events. This space allows for a variety of set ups with different tables and seating arrangements.

Available: 5:30 p.m. - 10:30 p.m.

Rental Fee: \$300 per hour

\$600 minimum

Set-Up & Breakdown Fees: \$150

Cleaning Fee: \$75



Event Lawn

Up to 150 Guests

The Event Lawn, a lovely outdoor area, is located adjacent to the Baker Visitor Center. Whether used for an intimate gathering beneath the stars or a party filled with laughter and dancing, this garden space provides the perfect setting for a memorable celebration

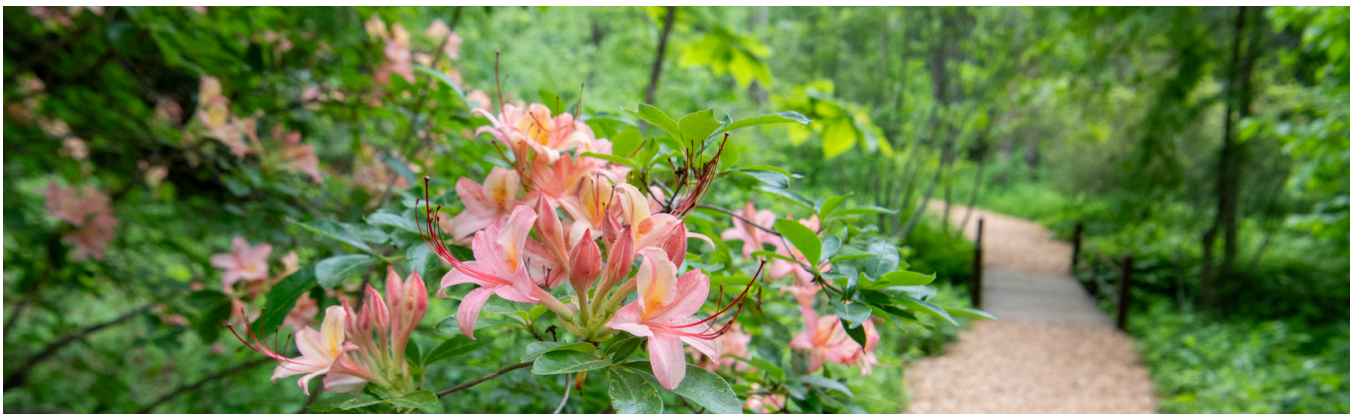
Available: 5:30 pm - 10:30 pm

Rental Fee: \$300 per hour

\$600 minimum

Set-Up & Breakdown Fees: \$150

Cleaning Fee: \$100





Heritage Garden

Up to 150 Guests

Nestled in the heart of the Arboretum, the Heritage Garden combines the beauty of nature with the cultural richness of medicinal and craft plants, providing a serene setting for your event. It is a place where tradition and nature come together to create a truly memorable experience.

Available: 5:30 p.m. - 10:30 p.m.

Rental Fee: \$300 per hour
\$600 minimum

Set-Up & Breakdown Fees: \$150

Cleaning Fee: \$100



Blue Ridge Court

Up to 150 Guests

Located near the enchanting Heritage Garden, this picturesque space offers a breathtaking backdrop of the Blue Ridge Mountains. Whether it is an intimate gathering or a grand celebration, this location blends natural beauty and luxurious amenities to create an unforgettable experience.

Available: 5:30 p.m. - 10:30 p.m.

Rental Fee: \$250 per hour
\$500 minimum

Set-Up & Breakdown Fees: \$150

Cleaning Fee: \$100



Promenade

Up to 150 Guests

Immerse yourself in tranquility as you and your guests stroll the Promenade, with Pisgah National Forest on one side and lush greenery all around. Sip refreshing drinks, relax on charming benches, and enjoy the beauty of nature throughout the event. (50 guests seated, 150 guests cocktails)

Available: 5:30 p.m. - 10:30 p.m.

Rental Fee: \$300 per hour
\$600 minimum

Set-Up & Breakdown Fees: \$150

Cleaning Fee: \$75



Auditorium

Up to 150 Guests

The Auditorium is perfect for hosting larger events, including meetings, staff retreats, and dinners. With ample space and flexible seating arrangements, it is designed to accommodate a variety of occasions.

Available: 9:00 am - 10:30 pm

Rental Fee: \$200.00 per hour
\$400 minimum

Set-Up & Breakdown Fees: \$150

Cleaning Fee: \$75



Amphitheater

Up to 150 Guests

The beautiful backdrop of the forest's edge provides a connection with nature, beauty, and privacy. This area feels like a hidden retreat with a flagstone stage, and towering evergreens. Stone tiered seating leads down to a circular focal area.

Available: 5:30 pm - 10:30 pm

Rental Fee: \$300 per hour
\$600 minimum

Set-Up and Breakdown Fees: \$150

Cleaning Fee: \$100



Education Center Plaza

Up to 150 Guests

Host your event on this beautiful hardscape, bordered by shady trees and just steps away from the Education Center. It's the perfect blend of natural charm and convenience.
(50 guests seated, 150 cocktail)

Available: 5:30 pm - 10:30 pm

Rental Fee: \$250 per hour
\$500 minimum

Set-Up and Breakdown Fees: \$150

Cleaning Fee: \$100



Education Center Classroom

Up to 50 Guests

Our spacious classroom rental is ideal for education demonstrations, meetings, and gatherings. It features a breathtaking view of the mountainous Bent Creek Watershed, offering an inspiring backdrop for any occasion.

Available: 9:00 a.m. - 10:30 p.m.

Rental Fee: \$100 per hour, \$200 minimum

Set-Up & Breakdown Fees: \$50

Cleaning Fee: \$50



Education Center Veranda

Up to 50 Guests

This elegant covered space, offers a stunning views of the Plants of Promise Garden. The picturesque surroundings with vibrant blooms and lush greenery create a romantic atmosphere. This space provides the charm of a garden with the convenience of a sheltered venue, ensuring a seamless and unforgettable celebration.

Available: 9:00 a.m. - 10:30 p.m.

Rental Fee: \$100 per hour

\$200 minimum

Set-Up & Breakdown Fees: \$50

Cleaning Fee: \$50



Library

Up to 30 Guests

The Library is an exceptional event space equipped with state-of-the-art audiovisual technology. It provides a picturesque view of the stunning Plants of Promise Gardens, making it the perfect option for meetings and gatherings.

Available: 9:00 a.m. - 5:00 p.m.

Rental Fee: \$75.00 per hour

\$150 minimum

Set-Up & Breakdown Fees: \$25

Cleaning Fee: \$25

IMPORTANT INFORMATION

PARKING

Our spaces are available for rent from January through October, and we offer flexible options to suit your needs. While parking is not included in the rental fee, we offer the option to add pre-paid parking for your guests, making it easier for everyone to attend. The North Carolina Arboretum charges a daily parking fee for all vehicles. Facility Rental Clients qualify for flat-rate group parking rates and may choose to pre-pay parking for their attendees. If the Client chooses not to pre-pay parking, attendees will be subject to per-vehicle parking fees which start at \$20.00 per vehicle. These fees are payable at the gate on arrival and will not be billed.

Flat Rate Group Parking

1-50 visitors: \$65.00 per day

51-100 visitors: \$95.00 per day

101+ visitors: \$150.00 per day

LIABILITY INSURANCE

Please note that in addition to the rental fee, set-up and breakdown, cleaning, and event time fees apply to all spaces. A detailed breakdown of these fees is provided in this packet for your convenience. For your peace of mind, liability insurance is required for each event day. You can either provide your own Certificate of Insurance (COI) or purchase coverage through The North Carolina Arboretum for just \$51 per day.

BOOKING

In order to hold a date, The Arboretum requires full payment of the Rental Package fees, payment of the \$250.00 refundable security deposit, and a complete and signed copy of the booking agreement and corresponding Addendum for space(s) reserved.

REFUNDABLE SECURITY DEPOSIT

The security deposit may be retained in part or in full by The North Carolina Arboretum in the event that the client or their attendees cause damage to property or facilities, or fail to abide by the terms laid forth in the Booking Agreement. Actions that may result in the forfeiture of the security deposit include (but are not limited to): violation of alcohol policies, damages to Arboretum property, and excessive cleanup as a result of the event.

RENTAL TIMES

Rental time availability varies by location and is noted in each location's description. Vendor and Client access is typically offered one hour before the event start time and will be noted in the booking agreement.

The earliest possible building access is 8:15 a.m., including events with 9:00 a.m. start times.

SET-UP & BREAKDOWN FEES

Our set-up and breakdown fees help ensure that every detail of your event is handled with care, creating a smooth and memorable experience for you and your guests.

CLEANING FEES

Our cleaning fees account for the time required by housekeeping to prepare the space prior to your event and to restore it afterward.

IN-HOUSE FOOD CATERER

Events must use our in-house caterer, Food Experience. Outside catering is permitted for an additional fee and the caterer must be an approved vendor or complete the approval process.

BEVERAGE SERVICE

Outside alcohol is prohibited. This applies to everyone, always, across the entire property. The Arboretum offers several Alcohol and Non-Alcohol Service Packages. Contact our event staff for additional information.

RESTROOM ACCESS

There are restrooms on both the first and second floor of the Education and Baker Center.

Restrooms are open to the public and may be closed periodically for use by our youth camps.

ACCESSIBILITY

The Arboretum's buildings and formal garden areas are wheelchair accessible.

Handicap parking is available on the side of the Education Center and in the front of the Baker Center.

To discuss the details of your special event, please contact The North Carolina Arboretum's Event Department by calling (828) 665-2492 ext. 188 or emailing events@ncarboretum.org.

We look forward to helping you create a memorable experience!